



## BELLINGEN SHIRE COUNCIL

### HOW TO APPLY FOR A PARTIAL WAIVER OF WATER USAGE CHARGES FOLLOWING AN UNAPPARENT PLUMBING FAILURE

#### Application Guidelines:

The ratepayer is to complete the Application for Water Account Adjustment Form for partial relief from the payment of water consumption charges. This form shall be lodged and addressed to the General Manager.

The water leakage must be repaired by a **fully licensed plumber within 14 days** of an occupant/property owner or authorised representative being notified by Council of an increase in water usage. A section of the Application Form must be completed in full by the licensed plumber carrying out the repair work.

The application shall be lodged with Council **on or before the due date for payment of the consumption charges**. An application lodged after this date will be dealt with at the discretion of the General Manager.

Please refer to Council website for full Terms and Conditions, Application Form and Water Waiver Policy.

If approved, Council's Policy allows for a waiver of 50% of water charges over the average of normal prior year consumption.

Following assessment of a request for waiver, the ratepayer will be notified in writing of the success of their application and any adjustment approved.

Application Form should delivered to Council via one of the following methods:

Post: Bellingen Shire Council  
PO Box 117  
BELLINGEN NSW 2454

Email: [council@bellingen.nsw.gov.au](mailto:council@bellingen.nsw.gov.au)

Facsimile: 02 6655 2310

If you require further information regarding water usage please contact Council on 02 6655 7300.