



BELLINGEN
SHIRE COUNCIL

APPLICATION TO OPERATE / TRANSFER OF OWNERSHIP - OSMS

Local Government Act, 1993 Section 68 (Part F10)

1. Owner(s) Details

It is important that Council can contact you if more information is required. Please provide as much detail as possible.

Mr Ms Mrs Dr Other: _____

Given name(s)

Surname

Company/organisation

ABN

Postal address

Suburb

State

Postcode

Daytime telephone

Mobile

Email address

2. Property Details

Unit/street no.

Street name

Suburb

Postcode

Lot/DP or Lot/Section/DP or Lot/SP

3. Description of System(s) and Usage Details

Type of System(s): Septic Tank(s) Aerated Waste Treatment System(s) Composting Toilet(s) Greywater Worm Tank(s)

Components and features of the system(s)

Known issues with the system(s) (e.g. broken drains, effluent surcharge etc)

Usual number of residents occupying the premises

Previous maintenance (repairs or maintenance e.g. recent services, inspections, or pump outs etc)

4. Water Conservation Measures

Existing water conservation measures in place (e.g. dual flush toilet, water efficient fixtures etc)

5. Access Requirements

Access requirements for inspection (e.g. locked gates, dogs, alarms, phone prior etc)

6. Fees and Charges

- Application Fee \$167.00 (standalone fee to be paid on application if existing approval in place)
- Inspection Fee \$195.00 (to be paid with application fee if no existing approval in place)
- Point of Sale Inspection Fee \$363.00 (completed within 14 business days)
- Urgent Point of Sale Inspection Fee \$643.00 (completed within 3 business days)

Fees payable are charged per system per property. Council's adopted fees and charges are available on Council's website www.bellingen.nsw.gov.au

7. Privacy and Personal Information Protection Notice

- This information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law;
- Your information may comprise part of a public register related to this purpose;
- Your application will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority;
- Your personal information can be accessed and corrected at any time by contacting this Council.

8. Owner(s) Consent

I/we the owner(s) of the abovementioned property wish to make Application to Operate an On-site Sewage Management System pursuant to Local Government Act 1993, Section 68 (Part F10).

I/we grant power of entry consent to Council officers to enter the property for the purpose of inspecting the on-site sewage management system(s).

Signature

Signature

Date

OFFICE USE ONLY

Date received

Fee

Receipt
No.