

**BELLINGEN SHIRE COUNCIL**

ABN: 26 066 993 265

PO Box 117, BELLINGEN NSW 2454

Phone: 02 6655 7300

Office Use Only

Application Form

General Requirements

- The Application Guide, available electronically or at the front counter, can be used to help determine the type of approval that the proposal will require.
- Council will not accept incomplete applications. It is the responsibility of the applicant to ensure required information is provided.
- Tick the boxes and fill out the sections as appropriate.
- Review and submit all the plans and documentation required to support the application.
- This form may be used for a single or combined application. Advice on the combining of applications should be first sought from Council prior to making an application(s).
- Fees **must** be paid at time of lodgement.

Privacy Notice The personal information provided may be available for public access and/or disclosure under various NSW Government legislation. For further information please contact Customer & Business Services.

Office Use Only	DA No: _____	CC No: _____	CDC No: _____	FILE No:
	MD No: _____	LG No: _____	BC No: _____	
	SC No: _____	RW No: _____	VP No: _____	
	DATE REC'D: _____			APPN ID: _____
PROPERTY ID: _____				

1 PROPERTY DETAILS**(THE FOLLOWING DETAILS MUST BE COMPLETED)**

Lot No	Deposited Plan No	Strata Plan No	Section No
Address No	Street/Road Name		
Town/Locality			Postcode

USE OF LAND AND BUILDINGS (Please describe, eg vacant land; dwelling; etc)

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2 APPLICATION SUMMARY**TYPE OF WORK PROPOSED (PLEASE TICK THE RELEVANT BOXES)**

<input type="checkbox"/> Building Works – New	<input type="checkbox"/> Building Works – Additions/Alterations	<input type="checkbox"/> Advertising Sign/s (Also complete attachment)
<input type="checkbox"/> Demolition	<input type="checkbox"/> Subdivision / Boundary Adjustment	<input type="checkbox"/> Change of Use
<input type="checkbox"/> Earth Works	<input type="checkbox"/> Works in Road Reserve	<input type="checkbox"/> OSMS
<input type="checkbox"/> Tree Removal/Pruning (Also complete attachment)	<input type="checkbox"/> Activities & Events etc	<input type="checkbox"/> Other

DESCRIBE THE WORKS

VALUE OF WORKS**NO OF ADDITIONAL LOTS**

\$

AND

(Relates to subdivision of land)

06/04/2018

3 APPLICANT DETAILS

APPLICANT NAME(S)

Postal Address		Postcode
E-mail Address		Home Phone
Business Phone	Business Fax	Mobile Phone

I/we the applicants declare to the best of my/our knowledge and belief that all the particulars hereon are correct in every detail and the information required has been supplied. I/we also hereby consent to the Bellingen Shire Council displaying and copying the application/s and supporting documentation, including designs, for the purposes of seeking public comment, when necessary.

Signature(s)	Date

4 OWNER CONSENT DETAILS

ALL owners **must** complete this section. Where the owner is a corporation, the company seal must be applied and a statement of the capacity of the person signing the application. If you have recently purchased the land, you must provide a Certificate of title or Transfer Certificate showing the transferor, transferee and the current Lot and DP number of the property.

I/we the owners of the land to which the application/s apply hereby consent to the making of the application/s, and hereby grant to the council the power to enter and carry out inspections in relation to any land or building relating to the application/s.

OWNER(S) NAME

Address No	Street/Road Name	Town/Locality	Postcode
E-mail Address			Phone
Signature(s)			Date

OWNER(S) NAME

Address No	Street/Road Name	Town/Locality	Postcode
E-mail Address			Phone
Signature(s)			Date

Please read the notes to determine the type of consent/approval or certificate required.

(C) APPROVALS ISSUED UNDER THE ROADS ACT 1993 (SECTION 138)☐ **Roads Act Consent**

Proposed works or use of the road reserve: _____

6 FORWARDING INSTRUCTIONS(PLEASE PROVIDE INSTRUCTIONS FOR FORWARDING THE DETERMINATION)☐ **Post to Applicant**☐ **Pick Up** (Phone No: _____)**7 BUILDING DETAILS**

Please complete **ONLY** if you require a construction certificate or complying development certificate.

CLASSIFICATION: (AS PER BUILDING CODE OF AUSTRALIA)

BUILDER/COMPANY NAME

Address No.	Street/Road Name	Town/Locality	Postcode

E-mail Address

Licence No.	Business Phone	Mobile Phone

PLUMBER/WASTEWATER CONSULTANT

Address No.	Street/Road Name	Town/Locality	Postcode

E-mail Address

Licence No.	Business Phone	Mobile Phone

8 BUILDING SUSTAINABILITY INDEX (BASIX)

☐ BASIX Certificate supplied (see application guide for further details)

9 CONSTRUCTION DETAILS (REQUIREMENT OF THE ABS)

No of existing dwellings on the land on which the new building is to be erected?	
No of existing dwellings to be demolished in connection with the erection of the new building?	
Does the land contain a dual occupancy?	

STRUCTURE 1

Description of new building (eg dwelling, shop, garage, shed or carport)

No of dwellings included in the new building

Value of new work \$ (including GST)

Is the building to be attached to any existing building?

Is the building to be attached to any other new building?

No of storeys (including underground)

New floor area created by the building work (does not include area of unenclosed carports, verandahs etc)..... m²

Floor	Frame	Walls	Roof
<input type="checkbox"/> 20.... concrete or slate	<input type="checkbox"/> 40 ... timber	<input type="checkbox"/> 11brick (double)	<input type="checkbox"/> 10tiles
<input type="checkbox"/> 40.... timber	<input type="checkbox"/> 60 ... steel	<input type="checkbox"/> 12brick (veneer)	<input type="checkbox"/> 20concrete or slate
<input type="checkbox"/> 80.... other	<input type="checkbox"/> 70 ... aluminium	<input type="checkbox"/> 20concrete or stone	<input type="checkbox"/> 30fibre cement
<input type="checkbox"/> 90.... not specified	<input type="checkbox"/> 80 ... other	<input type="checkbox"/> 30fibre cement	<input type="checkbox"/> 60steel
	<input type="checkbox"/> 90 ... not specified	<input type="checkbox"/> 40timber	<input type="checkbox"/> 70aluminium
		<input type="checkbox"/> 50curtain glass	<input type="checkbox"/> 80other
		<input type="checkbox"/> 60steel	<input type="checkbox"/> 90not specified
		<input type="checkbox"/> 70aluminium	
		<input type="checkbox"/> 80other	
		<input type="checkbox"/> 90not specified	

STRUCTURE 2

Description of new building (eg dwelling, shop, garage, shed or carport)

No of dwellings included in the new building

Value of new work \$ (including GST)

Is the building to be attached to any existing building?

Is the building to be attached to any other new building?

No of storeys (including underground)

New floor area created by the building work (does not include area of unenclosed carports, verandahs etc)..... m²

Floor	Frame	Walls	Roof
<input type="checkbox"/> 20.... concrete or slate	<input type="checkbox"/> 40 ... timber	<input type="checkbox"/> 11brick (double)	<input type="checkbox"/> 10tiles
<input type="checkbox"/> 40.... timber	<input type="checkbox"/> 60 ... steel	<input type="checkbox"/> 12brick (veneer)	<input type="checkbox"/> 20concrete or slate
<input type="checkbox"/> 80.... other	<input type="checkbox"/> 70 ... aluminium	<input type="checkbox"/> 20concrete or stone	<input type="checkbox"/> 30fibre cement
<input type="checkbox"/> 90.... not specified	<input type="checkbox"/> 80 ... other	<input type="checkbox"/> 30fibre cement	<input type="checkbox"/> 60steel
	<input type="checkbox"/> 90 ... not specified	<input type="checkbox"/> 40timber	<input type="checkbox"/> 70aluminium
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		<input type="checkbox"/> 60steel	<input type="checkbox"/> 90not specified
		<input type="checkbox"/> 70aluminium	
		<input type="checkbox"/> 80other	
		<input type="checkbox"/> 90not specified	

10. LIST DOCUMENTS AND PLANS ACCOMPANYING THIS APPLICATION

1.

2.

3.

4.

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FEES & CHARGES

FILE NO	APPN ID	VALUE \$		
FEE OR CHARGE	AMOUNT	DATE PAID	RECEIPT No.	
INTEGRATED FEE RECEIVED \$ _____				
S012 INTEGRATED DEVELOPMENT FEE – COUNCIL .. \$ _____				
S100 PLANNING REFORM FUND \$ _____				
S011 DEVELOPMENT APPLICATION \$ _____				
S018 COMPLIANCE LEVY \$ _____				
S009 DA NOTIFICATION \$ _____				
S008 ADVERTISING \$ _____				
S011 MODIFICATION \$ _____				
S013 CONSTRUCTION CERTIFICATE \$ _____ GST inc				
S049 MANDATORY INSPECTIONS (No of _____) \$ _____ GST inc				
S021 LONG SERVICE LEVY \$ _____				
S242 WATER SUPPLY \$ _____				
S125 WASTE SYSTEM INSTALLATION (SEPTIC, ETC) . \$ _____				
S239 WASTE SYSTEM (SEWER) \$ _____				
S094 LOCAL GOVERNMENT APPROVAL \$ _____				
S017 ROADS ACT \$ _____				
S049 OCCUPATION CERTIFICATE \$ _____				
S191 SUBDIVISION CERTIFICATE \$ _____				
B023 BUILDING CERTIFICATE \$ _____				
B117 COMPLYING DEVELOPMENT \$ _____				
B136 PLAN APPROVAL FEE \$ _____				
A013 PRIVATE CERTIFIER \$ _____				
A230 BOND \$ _____				
B027 OTHER (eg. copies of plans and documents, etc) \$ _____ GST inc				
TOTAL FEES \$ _____		RECEIPTED BY _____		

REGISTRATION

- | | | |
|--|--|--|
| <input type="checkbox"/> Activity File record. | <input type="checkbox"/> Building Structure records. | <input type="checkbox"/> Referral Sheet/Merge doc. |
| <input type="checkbox"/> Workflow created. | <input type="checkbox"/> Application records. | <input type="checkbox"/> Copies to Engineers. |
| <input type="checkbox"/> Land Parcel links. | <input type="checkbox"/> Waste System records. | |

REGISTRATION COMPLETED BY _____



TREE REMOVALS / PRUNING ATTACHMENT

INFORMATION

Chapter 6 – Preservation of Trees & Vegetation in Urban Areas of Bellingen Shire Development Control Plan (DCP) 2017 provides information regarding applications for removal and pruning of trees. You should refer to this chapter before making an application. To apply to remove or prune a tree you need to complete the standard application form as well as this attachment. The DCP and application form are available at www.bellingen.nsw.gov.au. If you are unsure or have any questions regarding your proposed works, please contact Council's Customer & Business Services Unit for general advice, or Council's Land Use Services team for specific advice.

TYPE OF ACTIVITY (Please tick appropriate box)

☐ Removal of Trees

☐ Pruning of Trees

DETAILS

No of trees proposed to be removed _____

No of trees proposed to be pruned _____

Type of tree/s _____

Please describe the age and any history of the tree/s _____

Please describe why you want to remove or prune the tree/s _____

PLEASE PROVIDE A SITE PLAN AND A DIAGRAM OF THE PROPOSED PRUNING WORK (PTO)

Site Plan (Please show the location of the trees)

↑ N

Tree Diagram (please indicate tree limbs proposed to be pruned – attach additional sheets if required)