



**BELLINGEN
SHIRE COUNCIL**

Creative Placemaking Fund

2023/24 – Round 2

Guidelines

Creative Placemaking Fund Guidelines

Placemaking is the art of turning a 'space' into a 'place' by creating memorable experiences within a public area. It is a unique and creative approach to managing public spaces that encourages participation in a diverse range of cultural and artistic activities. A well-managed placemaking initiative supports inclusiveness and strengthens overall community wellbeing.

The Creative Placemaking Fund (the Fund) is a small community grants program that is delivered and administered by Bellingen Shire Council under *Section 356* of the *NSW Local Government Act 1993* designed to stimulate and revitalise local streets, neighbourhoods, and public spaces through a series of placemaking projects. The initiative aims to support creative industries, inspire the public to participate in transforming public spaces into bright animated places, and to implement the community's creative aspirations as outlined in Bellingen Shire Council's [Community Vision 2035](#).

Program objectives

- To support local projects that help develop a distinct sense of place
- To support individuals and creative industries
- To increase participation in cultural and artistic activity
- To support local events that align with Bellingen Shire's Community Vision 2035 of being Creative, Connected and Sustainable

Funding limit

There are two funding rounds each financial year which are limited to Council's yearly budget allocation. Council will consider funding of up to \$5,000 for projects that demonstrate a high level of community benefit and demonstrate how they will deliver on the objectives outlined above. Council reserves the right to part-fund projects.

General requirements

- Projects must take place before 30 June 2024 (*Note: projects that have already commenced or taken place will not be funded retrospectively*).
- Applicants can reapply each financial year. However, applicants will only be funded for a maximum of three consecutive years. After the third year, applicants must wait twelve months before applying again.
- Quotes should be provided where possible.
- The project must be free for the public to attend.
- The project must be safe and low risk.
- The project must not entail any corporate advertising.

Who can apply?

- Individuals (youth, seniors, Aboriginal people, people with disabilities, etc.)
- Incorporated not-for-profit organisations with a registered ABN
- Unincorporated groups or associations
- Registered charities with an ACN

Who cannot apply?

- Commercial enterprises or for-profit organisations
- Organisations that have outstanding reports or acquittals may be ineligible unless alternative arrangements have been made with Council
- Organisations that are outside of the Bellingen Shire local government area
- Council-appointed Section 355 Committees

Eligible project activities

Eligible project activities include (but are not limited to):

- Murals
- Mosaics
- Street art
- Pavement inlays
- Sculpture
- Street performance (music, dance, storytelling)
- Pop up shops
- Banner art
- Caricatures
- Artistic veranda columns
- Activities on private property where there is public access

Ineligible project activities

- Activities on private property where there is no public access
- Projects that have already commenced or taken place (retrospective)
- Permanent capital works
- Works that require Development Approval (DA)
- Projects outside Bellingen Shire

Application assessment process

Once your application has been deemed eligible, it will be assessed on merit and prioritised by an assessment panel. The assessment panel will then make recommendations to Bellingen Shire Council for funding to be approved. Council reserves the right to only part fund successful applications.

This process will be undertaken to ensure Bellingen Shire Council is acting in accordance with the public interest and ensure that public monies are used prudently and appropriately.

Successful applicants

Successful applicants must:

- Sign and return a funding agreement to Bellingen Shire Council.
- Where the activity requires it, provide proof of the appropriate public liability insurance for the period covering your activity.
- Provide a tax invoice for the approved amount. Organisations / individuals registered for GST should provide an invoice inclusive of GST. Organisations / individuals not registered for GST should provide an invoice exclusive of GST. Council can create an invoice on your behalf via a Recipient Created Tax Invoice request form if preferred.

Acquittal of grant funding

- Successful applicants must submit an acquittal and expenditure report to Council within two months of the project being completed.
- Photographs and/or media clippings must be included in the report where available.
- Evidence of expenditure of the grant funds must also be provided.

Further information

- The Creative Placemaking Guidelines can be downloaded from Bellingen Shire Council's website.
- Applications must be submitted via the online grants management portal at <https://bellingen.grantplatform.com/>
- Any event, project or activity funded by Bellingen Shire Council must comply with any current government COVID-19 requirements. Applicants may be required to provide evidence of a COVID-safe plan should funding be provided.
- To discuss your application, please contact Council's Grants and Business Development Officer on (02) 6655 7300.