



## **LOCAL GOVERNMENT (s.68) APPLICATION**

### **APPLICATION FOR 'OTHER' SECTION 68 ACTIVITIES**

This form is designed for those who are seeking approval under Section 68 of the Local Government Act (LGA) 1993 for a wide range of activities. A list of the relevant activities that are covered using this form are listed below.

#### **Part F: Other Activities**

- Operate a public car park
- Operate a manufactured home estate
- Install or operate amusement devices
- Use a standing vehicle or any article for the purpose of selling any article in a public place
- Carry out an activity prescribed by the regulations, or an activity of a class or description prescribed by the regulations

As this application form is general in nature, after it is submitted Council, we will be in touch with you regarding what specific additional information may also be required for your specific activity.

#### **1. APPROVAL TYPE (tick all that apply)**

<input type="checkbox"/>	New Approval
<input type="checkbox"/>	Renewal of Existing approval
<input type="checkbox"/>	Amendment

#### **2. LOCATION DETAILS**

Lot No./s		Section No.		DP/SP No.	
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#### **3. APPLICATION TYPE (A separate form is required per application type)**

<input type="checkbox"/>	F1 - Operate a public car park
<input type="checkbox"/>	F2 - Operate a manufactured home estate
<input type="checkbox"/>	F5 - Install or operate amusement devices
<input type="checkbox"/>	F7 - Use a standing vehicle or any article for the purpose of selling any article in a public place
<input type="checkbox"/>	F10 - Carry out an activity prescribed by the regulations, or an activity of a class or description prescribed by the regulations

**4. APPLICANT DETAILS**

Mr		Mrs		Ms		Miss		Other:	
Given Name (s)									
Surname									
Postal Address									
Contact Number									
Contact Email									

**5. LANDOWNER DETAILS (e.g., Crown Lands/Council)**

Landowner	
Postal Address	
Contact Number	
Contact Email	

Landowner	
Postal Address	
Contact Number	
Contact Email	

**6. DETAILS OF AMENITIES, INFRASTRUCTURE, WATER SUPPLY AND FLOODING  
(F2 applications only)**

Number of sites and other relevant building in the park			
	Dwellings		Managers residence
	Associated storage sheds		Community building
	Other		
Communal facilities provided			
	Male toilets		Male hand basins
	Female toilets		Female hand basins
	Male showers		Urinals
	Female showers		Ensuites
Communal laundry facilities			
	Washing machines		Irons

	Laundry tubs		Ironing boards
	Clothes Dryers		Line space (meters)
Facilities for people with disabilities			
	Showers		Toilets
	Accommodation		
Park infrastructure services			
Sewage Management type			
	Connected to Council Sewer System		Onsite Sewage Management Systems
Water Supply type			
	Connected to Council reticulated system		Tank water supply
	Bore water supply		
Is the land flood prone?			
	Yes		No

## 7. DETAILS OF AMUSEMENT DEVICE (F5 applications only)

Name of the device	
Type of device	
Type of motor	
Method of support	
Number of persons operating the device	
Number of persons device is approved to hold	
Details of insurance company cover	
Public Risk Policy Number	
WorkCover authority registration number	

## 8. DOCUMENT CHECKLIST FOR OPERATION OF A CAR PARK (F1 applications only)

	Three copies of a plan that sufficiently identifies the land concerned and the streets to which the land has frontage and, if the car park comprises the whole or part of a building, describes the building, its location on the site and any other purpose for which it is to be used
	Details of the number of vehicles proposed to be accommodated in the car park and the way this is to be done.
	Details of the means or proposed means of entry to or exit from the car park and as to the method of movement within the car park.

	Details of the off-street parking facilities available for the temporary accommodation of vehicles awaiting access to the car park.
	Details of ventilation to be provided if it is a building
	Details of any petrol or oil or any motor service facilities to be provided in the car park.
	Details of the proposed hours of operation and the method or proposed method of receiving the fee or charge and the location or proposed location of any facility for receiving the fee or charge.

### 9. RELATED APPROVAL DETAILS (if applicable)

Yes	No	NA	Approvals
			Has approval been sought/granted by the landowner to use the land for the event/car park? (In circumstances whereby it is NOT Council Land)
			Has Roads Act (RA) approval been sought for road closure/use of road? *
DA (or CDC) No.			Date of determination
RA No.			Date of determination

### 10. ACCESS DETAILS (indicate difficulties with access for the purposes of an inspection)

	Locked gates
	Dangerous Animals
	Other:

### 11. APPLICANT SIGNATURE

This form may be submitted on behalf of the owner by another party; however, the form MUST have been signed by all the owner(s) prior to submission.

Signature of applicant		Date	
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### 12. LAND/ROAD OWNER SIGNATURE(S)

I/We own the subject land and or road and consent to Council officers entering the location for the purpose of carrying out inspections in conjunction with this application, without first giving written notice.

Owner/company			
Name(s)			
Position held			
Signature		Date	

Owner/company			
Name(s)			
Position held			

Signature		Date	
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You can submit this application form to Council by emailing it to [council@bellingen.nsw.gov.au](mailto:council@bellingen.nsw.gov.au) or by bringing it into our Council Administration Building.

## Privacy Statement

Bellingen Shire Council (Council) is committed to protecting your privacy and takes reasonable steps to comply with all relevant legislation, including the *Privacy and Personal Information Protection Act 1998*.

The personal information requested on this form will only be used to fulfil the purpose for which it is being collected as described on this form.

The supply of information by you is voluntary, but if you cannot, or do not wish to, provide the information sought, we may not be able to process your application.

## OFFICE USE ONLY

### 13.FEE DETAILS

Description	Account Numbers	Amount

### 14.PAYMENT DETAILS

Amount Paid:		Date paid:		Receipt Number	
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