



Document Number: DEV-015

LOCAL GOVERNMENT (s.68) APPLICATION

APPLICATION FOR OPERATING A CARAVAN PARK OR CAMPING GROUND

This form is designed for those who are seeking approval under Section 68 of the Local Government Act (LGA) 1993 for operating a caravan park or camping ground.

Manufactured home estates or caravan parks must have development consent before applying for an approval to operate.

A list of the relevant activities that are covered using this form are listed below.

Part F: Other Activities

- Operate a caravan park or camping ground.

1. APPLICATION TYPE (tick all that apply)

<input type="checkbox"/>	New Approval
<input type="checkbox"/>	Renewal of Existing
<input type="checkbox"/>	Amendment

2. APPROVAL TYPE (tick all that apply)

<input type="checkbox"/>	Caravan Park and camping ground
<input type="checkbox"/>	Caravan Park only (caravans and other movable dwellings)
<input type="checkbox"/>	Camping ground only (tents and camper vehicles only)
<input type="checkbox"/>	Primitive camping Ground only

3. APPLICANT DETAILS

Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Miss	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Given Name (s)									
Surname									
Postal Address									
Contact Number									
Contact Email									

4. LANDOWNER DETAILS (e.g., Crown Lands/Council)

Mr		Mrs		Ms		Miss		Other:	
Given Name(s)									
Surname									
Postal Address									
Contact Number									
Contact Email									

Mr		Mrs		Ms		Miss		Other:	
Given Name(s)									
Surname									
Postal Address									
Contact Number									
Contact Email									

5. LOCATION DETAILS

Lot No./s		Section No.		DP/SP No.	
Site area (m2)					

6. DETAILS OF PARK

	Sole Trader		Corporation
Name			
Address			
Phone No.		Mobile No.	
Email address			
ABN			

7. DETAILS OF AMENITIES, INFRASTRUCTURE, WATER SUPPLY AND FLOOD PRONE LAND

Number of sites and other relevant building in the park			
	Short term sites		Managers residence
	Long term sites		Community building
	Campsites		Associated storage sheds
	Other		
Communal facilities provided			

	Male toilets		Male hand basins
	Female toilets		Female hand basins
	Male showers		Urinals
	Female showers		Ensuites
Communal laundry facilities			
	Washing machines		Irons
	Laundry tubs		Ironing boards
	Clothes Dryers		Line space (meters)
Facilities for people with disabilities			
	Showers		Toilets
	Accommodation		
Park infrastructure services			
Sewage Management type			
	Connected to Council Sewer System		Onsite Sewage Management Systems
Water Supply type			
	Connected to Council reticulated system		Tank water supply
	Bore water supply		
Is the land flood prone?			
	Yes		No

8. DOCUMENT CHECKLIST (additional information required with application)

	Current survey identifying sites, numbers and identified long or short term sites
	Current community map * as defined by the Regulation
	Annual Fire Safety Statement
	Details of works/activities required by previous approvals

*<https://legislation.nsw.gov.au/view/html/inforce/current/sl-2005-0486#sec.4>

9. ACCESS DETAILS (indicate difficulties with access for the purposes of an inspection)

	Locked gates
	Dangerous Animals
	Other:

10. RELATED APPROVAL DETAILS (if applicable)

DA (or CDC) No.		Date of determination	
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CC No.		Date of determination	
RA No.		Date of determination	

11. APPLICANT SIGNATURE(S)

This form may be submitted on behalf of the owner by another party; however, the form MUST have been signed by all the owner(s) prior to submission.

Signature of applicant		Date	
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12. LANDOWNER SIGNATURE(S)

I/We own the subject land and or road and consent to Council officers entering the location for the purpose of carrying out inspections in conjunction with this application, without first giving written notice.

Name of Owner			
Signature of Owner		Date	

Name of Owner			
Signature of Owner		Date	

You can submit this application form to Council by emailing it to council@bellingen.nsw.gov.au or by bringing it into our Council Administration Building.

Privacy Statement

Bellingen Shire Council (Council) is committed to protecting your privacy and takes reasonable steps to comply with all relevant legislation., including the *Privacy and Personal Information Protection Act 1998*.

The personal information requested on this form will only be used to fulfil the purpose for which it is being collected as described on this form.

The supply of information by you is voluntary, but if you cannot, or do not wish to, provide the information sought, we may not be able to process your application.

OFFICE USE ONLY**13. FEE DETAILS**

Description	Account Numbers	Amount

14. PAYMENT DETAILS

Amount Paid:		Date paid:		Receipt Number	
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