



Draft Memorial Hall Fees and Charges 2022/23

Tier 1

Tier 2

Tier 3

Name	Fee Exc GST	GST	Fee Inc GST	Unit	Commercial	Incorporated Not For Profit	Community
Full Venue Hire (hire per performance or event)	Price on Application				Price on Application	Price on Application	Price on Application
Main Hall Hire (hire per performance or event)	\$ 136.36	\$ 13.64	\$150.00	per Hour	150.00	105.00	75.00
As per standard rates as costed or 10% of Gross Box Office taking (whichever is greater). Includes A/C, access to standard in-house lighting, 1 x Venue supervisor* 4 Hour minimum Hire							
Half Hall Hire (hire per performance or event)	\$ 95.45	\$ 9.55	\$105.00	per Hour	105.00	73.50	52.50
As per standard rates as costed or 10% of Gross Box Office taking (whichever is greater). Includes A/C, access to standard in-house lighting, 1 x Venue supervisor* 4 Hour minimum Hire							
Hall Hire Rehearsal / Class Rate	\$ 100.00	\$ 10.00	\$ 110.00	per Hour	110.00	77.00	55.00
Excludes access to hall seating and Hall is under work lights only							
Studio Hire Rehearsal / Class Rate	\$ 59.09	\$ 5.91	\$ 65.00	per Hour	65.00	45.50	32.50
Includes A/C, access to standard, in-house lighting							
Studio Hire (hire per performance or event)	\$ 68.18	\$ 6.82	\$ 75.00	per Hour	75.00	52.50	37.50
Includes A/C, access to standard, in-house lighting, 1 x Venue supervisor* 4 Hour minimum Hire							
Studio Hire (half day) Meeting Only During Business Hours Monday to Friday 9am - 5pm	\$ 159.09	\$ 15.91	\$ 175.00	half day	175.00	122.50	87.50
Includes A/C, access to standard, in-house lighting, tables, chairs, AV Operator pre rig, set or operation at cost half day (max four hours)							
Studio Hire (full day) Meeting Only During Business Hours Monday to Friday 9am - 5pm	\$ 227.27	\$ 22.73	\$ 250.00	Full day	250.00	175.00	125.00
Includes A/C, access to standard, in-house lighting, tables, chairs, AV Operator pre rig, set operation at cost Full day (max eight hours)							
Foyer Hire (hire per performance or event)	\$ 27.27	\$ 2.73	\$ 30.00	per Hour	30.00	21.00	15.00
Access to floor space by Hirer - any equipment setup required will be charged at applicable staff and equipment rates. 3 Hour minimum Hire							
Foyer Hire (for set up by hirer)	\$ 13.64	\$ 1.36	\$ 15.00	per Hour	15.00	10.50	7.50
Access to floor space by Hirer - any equipment setup required will be charged at applicable staff and equipment rates. 1 Hour minimum Hire							



Name	Fee Exc GST	GST	Fee Inc GST	Unit	Commercial	Incorporated Not For Profit	Community
Includes Electricity, A/C, Tables and Chairs, Wi-Fi half day (max four hours)							
Meeting Room Hire (Full Day)	\$ 90.91	\$ 9.09	\$ 100.00	Full day	100.00	70.00	50.00
Includes Electricity, A/C, Tables and Chairs, Wi-Fi Full day (max eight hours)							
Supper Room (hire per performance or event)	\$ 27.27	\$ 2.73	\$ 30.00	per Hour	30.00	21.00	15.00
Access to floor space by Hirer - any equipment setup required will be charged at applicable staff and equipment rates. 3 Hour minimum Hire							
Supper Room (for set up by hirer)	\$ 13.64	\$ 1.36	\$ 15.00	per Hour	15.00	10.50	7.50
Access to floor space by Hirer - any equipment setup required will be charged at applicable staff and equipment rates. 1 Hour minimum Hire							
Additional Dressing Room Activation	\$ 90.91	\$ 9.09	\$ 100.00	per Hire/Event	100.00	70.00	50.00
Only Available when combined with Studio Hire (Already included in Hall Hire)							
Security/Cleaning Bond (discretionary)	30% of Hire Fee			Per Hire	30% of Hire Fee	30% of Hire Fee	30% of Hire Fee
Hire of Staging	\$36.36	\$3.64	\$40.00	per day	40.00	28.00	20.00
per piece							
Cleaning Services	Cost plus 10%				Cost plus 10%	Cost plus 10%	Cost plus 10%
8500 lumen large venue laser WUXGA projector*	\$136.36	\$13.64	\$150.00	per day	150.00	105.00	105.00
(Only available in Hall)							
Standard Projector	\$ 68.18	\$ 6.82	\$ 75.00	per day	75.00	52.50	37.50
Hall PA	\$ 68.18	\$ 6.82	\$ 75.00	per day	75.00	52.50	37.50
Studio PA	\$ 36.36	\$ 3.64	\$ 40.00	per day	40.00	28.00	20.00
Lectern and Microphone	\$ 50.00	\$ 5.00	\$ 55.00	per day	55.00	38.50	27.50
Laptop/Apple Mac	\$ 90.91	\$ 9.09	\$ 100.00	per day	100.00	70.00	50.00
Wi-Fi	\$ 45.45	\$ 4.55	\$ 50.00	per day	50.00	35.00	25.00
Radio Microphone - hand held or lapel	\$ 50.00	\$ 5.00	\$ 55.00	per day	55.00	38.50	27.50
Whiteboard	Complimentary				Complimentary	Complimentary	Complimentary



Name	Fee Exc GST	GST	Fee Inc GST	Unit	Commercial	Incorporated Not For Profit	Community
Flipchart	Complimentary				Complimentary	Complimentary	Complimentary
Live Stream (Specialised Web Streaming and Recording for Online/live video conferencing)	Price on Application				Price on Application	Price on Application	Price on Application
Ticketing							
Ticket Exchange Service	\$ 4.55	\$ 0.45	\$ 5.00	Ticket	5.00	3.50	2.50
Ticket Listing Adjustment Fee	\$ 59.09	\$ 5.91	\$ 65.00	per Hour	65.00	45.50	32.50
Tickets with a face value \$30.00 - Full Price*	\$ 2.27	\$ 0.23	\$ 2.50	Ticket	2.50	1.75	1.75
Tickets with a face value \$30.00 - Complimentary*	\$ 0.45	\$ 0.05	\$ 0.50	Ticket	0.50	0.35	0.35
Tickets with a face value greater than \$30.00 - Full Price*	\$ 3.18	\$ 0.32	\$ 3.50	Ticket	3.50	2.45	2.45
Tickets with a face value greater than \$30.00 - Complimentary*	\$ 0.91	\$ 0.09	\$ 1.00	Ticket	1.00	0.70	0.70
Transaction Fee*	\$ 0.91	\$ 0.09	\$ 1.00	Transaction	1.00	0.70	0.70
Merchandise (over \$1,000 gross takings)	10% of Gross Takings				10% of Gross Takings	10% of Gross Takings	10% of Gross Takings
Venue Staff							
Venue Staff - Front of House, Technician and Merchandise Staff (Ordinary Hours)*	\$ 54.55	\$ 5.45	\$ 60.00	per Hour	60.00	60.00	60.00
Venue Staff - Outside Ordinary Hours*	\$ 63.64	\$ 6.36	\$ 70.00	per Hour	70.00	70.00	70.00
3 Hour minimum	minimum \$210				minimum \$210	minimum \$210	minimum \$210
Kitchenette Hire	\$ 22.73	\$ 2.27	\$ 25.00	per Hour	25.00	17.50	12.50
minimum 3 hour hire	minimum \$75				minimum \$75	minimum \$52.50	minimum \$37.5



Community Hire

The Bellinghen Memorial Hall is a community facility, and the Bellinghen Shire Council encourages community groups to hire the venue for their events. **Discount rates are reflected in the listed fee structure.*

Community Discount

30% discount is available to incorporated not-for-profit groups, incorporated community groups, registered charities, and schools. Eligibility is limited to organisations that are based in the Bellinghen Shire local government area and that are not already receiving support via Bellinghen Shire Council's Community Grants or similar funding programs. Proof of Incorporation, ABN and registrations must be provided.

In addition, not-for-profit groups and community groups must have a form of organisational permanence, be non-government; and not be operating for the profit or gain of its individual members. The Deputy General Manager Corporate and Community, Bellinghen Shire Council will have responsibility for determining the eligibility status of groups.

Discounted rates apply to the fees and charges categories excluding all Staffing and transaction related rates – discount available 7 days per week, subject to availability.

50% discount is available to local performing arts organisations and local performance artists. Eligibility is limited to organisations and artists that are based in the Bellinghen Shire local government area and that are not already receiving support via Bellinghen Shire Council's Community Grants or similar funding programs. "Local" is defined as organisation having a principal place of business and artists having a principal place of residence (not being a PO Box) that is located in the Bellinghen Shire local government area, and that the organisation/artist has operated/ resided within the Bellinghen Shire local government area for a minimum period of three (3) months. The onus is on the performing arts organisation and performance artist to provide the necessary supporting evidence.

Discounted rates apply to the fees and charges categories excluding all Staffing and transaction related rates – discount available 7 days per week, subject to availability.