



Minutes for the Ordinary Council Meeting

Date: 28 June 2017

Location: Bellinghen Shire Council Chambers

Time: 9.07AM

COUNCIL ADVISES THAT ALL OR PART OF THE MEETING MAY BE
AUDIO RECORDED BY COUNCIL





MINUTES

Ordinary Council Meeting held in the Council Chambers, Bellingham on Wednesday 28 June 2017 commencing at 9.00am.

PRESENT

Councillors Garry Carter, Dominic King (Mayor), Steve Klipin, Desmae Harrison, Steve Jenkins, Jennie Fenton and Toni Wright-Turner.

IN ATTENDANCE

Liz Jeremy (General Manager), Matt Fanning (Deputy General Manager Operations), Anton Juodvalkis (Acting Deputy General Manager Corporate and Community) and Rebecca Fieldes (Acting Executive Assistant to Mayor and General Manager).

1 APOLOGIES

Nil

2 DECLARATION OF PECUNIARY AND NON PECUNIARY INTEREST

Nil

3 MINUTES 061/17

RESOLVED (Cr Klipin/Cr Wright-Turner)

That the Minutes of the Ordinary Meeting held on 24 May, 2017 be confirmed.

UNANIMOUS

4 MATTERS ARISING

Nil

5 PUBLIC ACCESS/PRESENTATIONS 10.5 PROPOSED URUNGA INDOOR MULTIPURPOSE SPORTS STADIUM - FEASIBILITY STUDY - REQUEST FOR QUOTATION RESULTS

Mr David Cross addressed Council in support of the recommendation.



6 RESILIENT ECONOMY

ITEM: 6.1
SUBJECT: DRAFT FOOTPATH ACTIVITY POLICY
FILE/INDEX: PLANNING PROPOSAL 10 (LAND USE & PLANNING)
PRESENTED BY: REBECCA JARDIM, SENIOR STRATEGIC PLANNER

062/17

RESOLVED (Cr Fenton/Cr Harrison)

That Council:

1. Resolve to place the draft Footpath Activity Policy and draft Planning Proposal (to make A-frame signage and display of goods on the footpath exempt development under Bellingen Local Environmental Plan 2010) on public exhibition to gather stakeholder feedback.

UNANIMOUS

ITEM: 6.2
SUBJECT: NOTICE OF MOTION - CR FENTON - LOBBYING NBNCO
FILE/INDEX: TELECOMMUNICATIONS
PRESENTED BY: MICHELLE MCFADYEN, DEPUTY GENERAL MANAGER

Motion (Cr Fenton/Cr Carter)

That Council lobby NBNCo and relevant State and Federal Ministers in partnership with local business, education organisations and the community for the townships of Bellingen and Dorrigo to have Fibre to the Curb (FTTC) infrastructure at a minimum. Council is highly concerned with the impact on equity of access and property prices within the township areas due to the "Multi-Technology Mix" (MTM) extending into the town boundaries. Council calls on NBNCo to reverse the Fixed Wireless deployment in Bellingen and Dorrigo townships. Council further calls on NBNCo to provide Fixed Wireless to Gleniffer valley.

Motion 063/17

AMENDMENT (Cr Fenton/Cr Carter)

That the motion become

That Council

- 1) Lobby the NBNCo and relevant State and Federal Ministers in partnership with local businesses, education organisations and the community for the township of Bellingen Shire Local Government Area to receive Fibre to the Curb (FTTC) infrastructure as a minimum service level. Council is highly concerned with the impact on equity of access and property prices within the township areas should "Multi-Technology Mix" (MTM) extend into the town boundaries.
- 2) Welcomes the decision of NBNCo to provide FTTC to the Dorrigo and Bellingen



Townships, however, requests NBNC Co to provide Fixed Wireless to the Gleniffer Valley and Fibre to the Curb to Urunga.

- 3) Acknowledge the representations made to the Shadow Minister for Communications the Hon Michelle Rowland MP and that she be thanked for the attendance of her policy officer to the meeting held in Bellinghen Shire Chambers on Tuesday 27 June 2017.

UNANIMOUS

The amendment became the motion.

064/17

That Council

- 1) Lobby the NBNC Co and relevant State and Federal Ministers in partnership with local businesses, education organisations and the community for the township of Bellinghen Shire Local Government Area to receive Fibre to the Curb (FTTC) infrastructure as a minimum service level. Council is highly concerned with the impact on equity of access and property prices within the township areas should "Multi-Technology Mix" (MTM) extend into the town boundaries.
- 2) Welcomes the decision of NBNC Co to provide FTTC to the Dorrigo and Bellinghen Townships, however, requests NBNC Co to provide Fixed Wireless to the Gleniffer Valley and Fibre to the Curb to Urunga.
- 3) Acknowledge the representations made to the Shadow Minister for Communications the Hon Michelle Rowland MP and that she be thanked for the attendance of her policy officer to the meeting held in Bellinghen Shire Chambers on Tuesday 27 June 2017.

UNANIMOUS



7 COMMUNITY WELLBEING

ITEM: 7.1
SUBJECT: DISABILITY INCLUSION ACTION PLAN 2017 - 2021 FOR ADOPTION
FILE/INDEX: COMMUNITY SERVICES - SERVICE PROVISION - DISABILITY
PRESENTED BY: ANNA JOY, COMMUNITY WELLBEING OFFICER

065/17

RESOLVED (Cr Wright-Turner/Cr King)

That Council:

1. Adopt the Disability Inclusion Action Plan 2017-2021 included as Attachment A to this report.
2. Submit the Disability Inclusion Action Plan to the NSW Disability Council and the NSW Minister for Disability Services by 1 July 2017.
3. Make the Disability Inclusion Action Plan available on the Bellingen Shire Council website
4. Recieve a further report in relation to funding of the implementation of the actions contained within the Disability Inclusion Action Plan in the context of Council's Long Term Financial Plan.

UNANIMOUS

ITEM: 7.1
SUBJECT: QUESTION ON NOTICE

Cr Jennie Fenton:

Can I have some advice on how disability parking is allocated including possible avenues of amending the Bellingen Shire Design Standards to include consideration of a ratio of disability parking permit holders.

9:33am Mr David Cross spoke in support of item 10.5.

PROCEDURAL MOTION
066/17

RESOLVED (Cr Fenton/Cr Carter)

That item 10.5 be brought forward for consideration by Council.

UNANIMOUS



ITEM: 10.5
SUBJECT: PROPOSED URUNGA INDOOR MULTIPURPOSE SPORTS STADIUM
- FEASIBILITY STUDY - REQUEST FOR QUOTATION RESULTS
FILE/INDEX: GRANTS AND SUBSIDIES: PROGRAM GA39/SPORTS &
RECREATION FACILITY GRANTS/
PRESENTED BY: MATT FANNING, DEPUTY GENERAL MANAGER OPERATIONS

**MOTION
067/17**

RESOLVED (Cr King/Cr Fenton)

That

- 1) Council accepts the offer for the development of a feasibility Study for the proposed Urunga Multipurpose Indoor Stadium for Locale Consulting Pty Ltd for the offered Lump Sum of \$50,350 (exclusive of GST) contingent upon a contribution offer in writing of \$6,000 toward the completion of the feasibility study only from the Bellinger Valley Basketball Association.
- 2) That subject to the formalised offer of contribution from the Bellinger Valley Basketball Association of \$6,000 toward the completion of the feasibility study for the proposed Urunga Multipurpose Indoor Stadium a budget allocation of \$44,350 be allocated from the Section 94 reserve.
- 3) Should the Council proceed as recommended that a further report be presented for consideration following the completion of the feasibility study.

UNANIMOUS

**Meeting adjourned at 10.01am for morning tea.
Meeting resumed at 10.26am.**

ITEM: 7.2
SUBJECT: COUNCILLOR NOMINATION REQUIRED FOR CLARENCE
REGIONAL LIBRARY ADVISORY COMMITTEE
FILE/INDEX: CORPORATE MANAGEMENT (MEETINGS) - CLARENCE REGIONAL
LIBRARY ADVISORY COMMITTEE
PRESENTED BY: ANNA JOY, COMMUNITY WELLBEING OFFICER

**Motion
068/17**

RESOLVED (Cr King/Cr Klipin)

That this matter be deferred pending a further report regarding Councillor representation and associated implications.

UNANIMOUS



ITEM: 7.3
SUBJECT: PROFESSIONAL LIFEGUARD SERVICES 2016-2017 ANNUAL REPORT
FILE/INDEX: SERVICE PROVISION/RECREATION AND CULTURAL SERVICES/BEACH PATROLS/RECREATION
PRESENTED BY: ANNA JOY, COMMUNITY WELLBEING OFFICER

069/17

RESOLVED (Cr Fenton/Cr Harrison)

That Council receive and note the season report on Professional Lifeguard Services delivered by the Australian Lifeguard Service for the 2016-2017 season

UNANIMOUS

ITEM: 7.4
SUBJECT: ROAD NAMING PROPOSAL - SUBDIVISION 17 SCOTCHMAN ROAD, BELLINGEN
FILE/INDEX: ROAD NAMING REQUESTS: GA 39
PRESENTED BY: BARRY FENNING, LAND INFORMATION OFFICER

070/17

RESOLVED (Cr Harrison/Cr Carter)

That Council:

1. Adopt Driscoll Close as the preferred name for the new road.
2. Undertake the community engagement actions in accordance with Engagement Strategy proposed in this report upon resolving the proposed name for the road.

UNANIMOUS



ITEM: 7.5
SUBJECT: COMMUNITY SUPPORT AND PLACEMAKING FUNDS 2017/18
ROUND 1 SUCCESSFUL APPLICATIONS
FILE/INDEX: COMMUNITY SUPPORT AND COMMUNITY SPONSORSHIP EVENT
FUNDS
PRESENTED BY: MAXINE COMPTON, GRANTS & BUSINESS DEVELOPMENT
OFFICER

071/17

RESOLVED (Cr Harrison/Cr Wright-Turner)

That Council:

1. Endorse the successful applications as outlined in this report.
2. Send letters to all applicants advising of the outcomes of the first round of funding for 2017/2018.
3. Provide feedback to unsuccessful applicants with regards to specific requirements for any future applications.

UNANIMOUS

ITEM: 7.6
SUBJECT: NSW LOCAL ROADS CONGRESS MAKING OUR ROADS WORK
HELD 5 JUNE 2017
FILE/INDEX: NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS
(ROADS)
PRESENTED BY: MATT FANNING, DEPUTY GENERAL MANAGER OPERATIONS

072/17

RESOLVED (Cr Klipin/Cr Harrison)

That Council support and endorse the 2017 NSW Local Roads Congress Communiqué.

UNANIMOUS



ITEM: 7.7
SUBJECT: SUPPLY AND DELIVERY OF BULK WATER TREATMENT CHEMICALS
FILE/INDEX: TENDERING - BULK WATER TREATMENT CHEMICALS
PRESENTED BY: IAN SAUERBIER, PROCUREMENT OFFICER

073/17

RESOLVED (Cr Klipin/Cr Harrison)

1. That Council accept the tender offer from Omega Chemicals for supply of Aluminium Sulphate for the period 1 July 2017 to 30 June 2019 at an estimated contract value of \$102,000 exclusive of GST (\$112,200 inclusive of GST).
2. That Council accept the tender offer from Sibelco Australia for supply of Bulk Hydrated Lime for the period 1 July 2017 to 30 June 2019 at an estimated contract value of \$37,000 exclusive of GST (\$40,700 inclusive of GST).
3. That Council accept the tender offer from Redox Pty Ltd for supply of Dense Soda Ash for the period 1 July 2017 to 30 June 2019 at an estimated contract value of \$9,000 exclusive of GST (\$9,900 inclusive of GST).
4. That Council accept the tender offer from Redox Pty Ltd for supply of Sodium Fluoride for the period 1 July 2017 to 30 June 2019 at an estimated contract value of \$16,000 exclusive of GST (\$17,600 inclusive of GST).
5. That provision be allowed for Regional Procurement Initiative on behalf of Bellingen Shire Council, to grant a twelve month extension to this contract, based on satisfactory supplier performance, extending the contract terms to 30 June 2020 at an estimated value of \$51,000 exclusive of GST (\$56,100 inclusive of GST) for the supply of Aluminium Sulphate.
6. That provision be allowed for Regional Procurement Initiative on behalf of Bellingen Shire Council, to grant a twelve month extension to this contract, based on satisfactory supplier performance, extending the contract terms to 30 June 2020 at an estimated value of \$18,500 exclusive of GST (\$20,350 inclusive of GST) for the supply of Bulk Hydrated Lime.
7. That provision be allowed for Regional Procurement Initiative on behalf of Bellingen Shire Council, to grant a twelve month extension to this contract, based on satisfactory supplier performance, extending the contract terms to 30 June 2020 at an estimated value of \$4,500 exclusive of GST (\$4,950 inclusive of GST) for the supply of Dense Soda Ash.
8. That provision be allowed for Regional Procurement Initiative on behalf of Bellingen Shire Council, to grant a twelve month extension to this contract, based on satisfactory supplier performance, extending the contract terms to 30 June 2020 at an estimated value of \$8,000 exclusive of GST (\$8,800 inclusive of GST) for the supply of Sodium Fluoride .
6. That Council authorise Strategic Services Australia (through its Regional Procurement Initiative) to execute the Deed of Agreement for a standing offer contract on behalf of Council.

UNANIMOUS



ITEM: 7.8
SUBJECT: SUPPLY AND DELIVERY OF TRAFFIC AND SAFETY SIGNAGE
FILE/INDEX: TENDERING - TRAFFIC & SAFETY SIGNAGE
PRESENTED BY: IAN SAUERBIER, PROCUREMENT OFFICER

074/17

RESOLVED (Cr Wright-Turner/Cr Harrison)

1. That Council accept the tender offers from Artcraft Pty Ltd and Barrier Signs Pty Ltd for Traffic and Safety Signage for the period 1 July 2017 to 30 June 2019 at an estimated contract value of \$64,000 exclusive of GST (\$70,400 inclusive of GST).
2. That provision be allowed for Regional Procurement Initiative on behalf of Bellingen Shire Council, to grant a twelve month extension to this contract, based on satisfactory supplier performance, extending the contract terms to 30 June 2020 at an estimated value of \$32,000 exclusive of GST (\$35,200 inclusive of GST) for Traffic and Safety Signage.
3. That Council authorise Strategic Services Australia (through its Regional Procurement Initiative) to execute the Deed of Agreement for a standing offer contract on behalf Council.

UNANIMOUS

8 PLACES FOR PEOPLE

ITEM: 8.1
SUBJECT: FUTURE TOWN PROGRAM - URUNGA
FILE/INDEX: GRANTS AND SUBSIDIES - PROGRAMS
PRESENTED BY: MICHAEL GRIEVE, MANAGER, ECONOMIC & BUSINESS DEVELOPMENT

075/17

RESOLVED (Cr Klipin/Cr Fenton)

That Council note the recommendations in the Future Towns Program Report and endorse the Implementation Plan

UNANIMOUS



ITEM: 8.2
**SUBJECT: TREE SELECTIONS - BELLINGEN TOWN CENTRE
BEAUTIFICATION PROJECT**
FILE/INDEX: DESIGN AND CONSTRUCTION MAIN STREET PLAN BELLINGEN
PRESENTED BY: PHIL BUCHAN, MANAGER ASSET MANAGEMENT & DESIGN

Motion

076/17

RESOLVED (Cr King/Cr Fenton)

That:

- 1) Firewheel tree remain the tree species for Oak Street and Cenotaph in keeping with the existing heritage avenue of trees.
- 2) Noting feedback from the Gumbaynggirr Elders, the tree section be referred back to the Street Tree Working party for further consideration and subsequent consideration by Council.
- 3) Council invite Gumbaynggirr representation on the street tree working party.

UNANIMOUS

ITEM: 8.3
SUBJECT: ASSET MANAGEMENT POLICY REVISION
FILE/INDEX: IR&R ASSET MANAGEMENT STRATEGY & PLANS
PRESENTED BY: PHIL BUCHAN, MANAGER ASSET MANAGEMENT & DESIGN

077/17

RESOLVED (Cr King/Cr Carter)

That :

1. Council place on public exhibition the revised Draft Asset Management Policy for a period of 28 days. A further report be presented to the Council on the conclusion of the exhibition period.

UNANIMOUS



9 LIVING ENVIRONMENT

ITEM: 9.1
SUBJECT: LIQUID TRADE WASTE POLICY
FILE/INDEX: POLICIES
PRESENTED BY: CRAIG SALMON, MANAGER WATER AND WASTEWATER

078/17

RESOLVED (Cr Harrison/Cr Wright-Turner)

That Council adopt the Liquid Trade Waste policy.

UNANIMOUS

ITEM: 9.2
SUBJECT: LOW PRESSURE SEWER POLICY
FILE/INDEX: CORPORATE MANAGEMENT POLICIES - BELLINGEN COUNCIL POLICIES
PRESENTED BY: CRAIG SALMON, MANAGER WATER AND WASTEWATER

079/17

RESOLVED (Cr Fenton/Cr Harrison)

That Council adopt the Low Pressure Sewer Policy.

UNANIMOUS



ITEM: 9.3
SUBJECT: WATER STATUS REPORT
FILE/INDEX: OPERATIONS COUNCIL REPORTS
PRESENTED BY: CRAIG SALMON, MANAGER WATER AND WASTEWATER

080/17

RESOLVED (Cr Fenton/Cr Wright-Turner)

That Council receive and note the May 2017 Water Status Report.

UNANIMOUS

ITEM: 9.4
SUBJECT: ENVIRONMENTAL LEVY PROJECTS
FILE/INDEX: ENVIRONMENTAL MANAGEMENT
PRESENTED BY: ALEX WALDRON, MANAGER SUSTAINABLE ENVIRONMENT & WASTE

081/17

RESOLVED (Cr Klipin/Cr Wright-Turner)

That the proposed 2017-2018 Environment Levy project list and funding allocations be adopted.

UNANIMOUS



10 CIVIC LEADERSHIP

ITEM: 10.1
SUBJECT: INTEGRATED PLANNING AND REPORTING - COMMUNITY VISION 2027
FILE/INDEX: CORPORATE MANAGEMENT
PRESENTED BY: ROBYN O'DWYER, COMMUNICATION & COMMUNITY ENGAGEMENT OFFICER

082/17

RESOLVED (Cr Harrison/Cr King)

That Council adopt the Community Vision 2027.

UNANIMOUS

ITEM: 10.2
SUBJECT: 2017-2021 DELIVERY PROGRAM AND 2017-2018 OPERATIONAL PLAN
FILE/INDEX: PLANNING (CORPORATE MANAGEMENT)/INTEGRATED PLANNING & REPORTING (CORPORATE MANAGEMENT)
PRESENTED BY: ANTON JUODVALKIS, MANAGER, GOVERNANCE & ENGAGEMENT

MOVED (Cr Wright-Turner/Cr Harrison)

For: Cr King, Cr Klipin, Cr Harrison, Cr Jenkins, Cr Fenton and Cr Wright-Turner.

Against: Cr Carter.

That Council adopt the 2017-2021 Delivery Program and 2017-2018 Operational Plan



ITEM: 10.3
SUBJECT: ADOPTION OF 2017/18 - 2026/27 LONG TERM FINANCIAL PLAN
FILE/INDEX: FINANCIAL PLANNING
PRESENTED BY: CHRIS HODGE, CHIEF FINANCIAL OFFICER

MOVED (Cr King/Cr Klipin)

That Council adopt the 2017/18 – 2026/27 Long Term Financial Plan - Model 1 (Service Levels Maintained).

For: Cr King, Cr Klipin, Cr Harrison, Cr Fenton and Cr Wright-Turner.
Against: Cr Carter and Cr Jenkins.

ITEM: 10.4
SUBJECT: ADOPTION OF 2017/18 REVENUE POLICY AND SCHEDULE OF FEES AND CHARGES
FILE/INDEX: FINANCIAL PLANNING
PRESENTED BY: CHRIS HODGE, CHIEF FINANCIAL OFFICER

MOVED (Cr Fenton/Cr Harrison)

That in accordance with the provisions of the *NSW Local Government Act 1993* Council adopt the Revenue Policy and Fees and Charges for the year commencing 1 July 2017.

For: Cr King, Cr Klipin, Cr Harrison, Cr Jenkins, Cr Fenton and Cr Wright-Turner.
Against: Cr Carter.



ITEM: 10.6
SUBJECT: DEPUTY GENERAL MANAGER'S PROGRESS REPORT
FILE/INDEX: OPERATIONS COUNCIL REPORTS
PRESENTED BY: MATT FANNING, DEPUTY GENERAL MANAGER OPERATIONS

083/17

RESOLVED (Cr Harrison/Cr Carter)

That the report be received and noted.

UNANIMOUS

ITEM: 10.7
SUBJECT: REPORT ON INVESTMENTS AS AT 31 MAY 2017
FILE/INDEX: FINANCIAL MANAGEMENT INVESTMENT
PRESENTED BY: CHRIS HODGE, CHIEF FINANCIAL OFFICER

084/17

RESOLVED (Cr Wright-Turner/Cr Harrison)

That the report indicating Council's investment position as at 31 May 2017 be received and noted.

UNANIMOUS



ITEM: 10.8
SUBJECT: SUPPLY AND DELIVERY OF BULK FUEL AND OILS
FILE/INDEX: TENDERING - BULK FUEL & OILS
PRESENTED BY: IAN SAUERBIER, PROCUREMENT OFFICER

085/17

RESOLVED (Cr Klipin/Cr King)

1. That Council accept the tender offer from Park Pty Ltd for supply and delivery of bulk fuel, for the period 1 July 2017 to 30 June 2019 at an estimated contract value of \$416,000 exclusive of GST (\$457,600 inclusive of GST).
2. That Council accept the tender offer from Castrol Australia for supply and delivery of bulk oils and lubricants, for the period 1 July 2017 to 30 June 2019 at an estimated contract value of \$24,000 exclusive of GST (\$26,400 inclusive of GST).
3. That provision is allowed for Regional Procurement Initiative on behalf of Bellingen Shire Council, to grant a twelve month extension to this contract, based on satisfactory supplier performance, extending the contract terms to 30 June 2020, at an estimated value of \$208,000 exclusive of GST (\$228,800 inclusive of GST) for supply and delivery of bulk fuel.
4. That provision is allowed for Regional Procurement Initiative on behalf of Bellingen Shire Council, to grant a twelve month extension to this contract, based on satisfactory supplier performance, extending the contract terms to 30 June 2020, at an estimated value of \$12,000 exclusive of GST (\$13,200 inclusive of GST) for supply and delivery of bulk oils and lubricants.
5. That Council authorise Strategic Services Australia (through its Regional Procurement Initiative) to execute the Deed of Agreement for a standing offer contract on behalf of Council.

UNANIMOUS



ITEM: 10.9
SUBJECT: BELLINGEN SHIRE TIMBER BRIDGE ASSESSMENT PROJECT
FILE/INDEX: ROADS AND DESIGN CONSTRUCTION - LEVEL 3 BRIDGE
INSPECTIONS TIMBER AND COMPOSITE
PRESENTED BY: PHIL BUCHAN, MANAGER ASSET MANAGEMENT & DESIGN

086/17

RESOLVED (Cr King/Cr Wright-Turner)

That Council:

1. Notes the finalisation of the Bellingen Shire Timber Bridge Assessment Project
2. Acknowledge the funding received toward the project from 'Fixing Country Roads' Program through Infrastructure NSW
3. Notes a further workshop and report will be provided in July to assist in the formulation of a 10 year timber bridge renewal program.

UNANIMOUS

ITEM: 10.10
SUBJECT: ORGANISATIONAL SUSTAINABILITY
FILE/INDEX: ORGANISATIONAL SUSTAINABILITY
PRESENTED BY: LIZ JEREMY, GENERAL MANAGER
MAXINE COMPTON, GRANTS & BUSINESS DEVELOPMENT
OFFICER

087/17

RESOLVED (Cr Klipin/Cr Wright-Turner)

That Council:

receive and note this report

UNANIMOUS



11 CONFIDENTIAL MATTERS

Nil

Meeting concluded at 12:07pm.

Signed:

Cr Dominic King
MAYOR