

Mid North Coast
Joint Organisation

mncjo



**Minutes for the
Mid North Coast Joint Organisation**

**General Managers Advisory Committee
(GMAC)
Meeting**

Date: 14 March 2019

Location: Kempsey Shire Council Committee Room

Time: 9.00am



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The Meeting was chaired by Liz Jeremy, General Manager Bellingen Shire Council

1. ACKNOWLEDGEMENT OF COUNTRY

General Manager Liz Jeremy opened the meeting with an Acknowledgement of Country and welcomed members.

2. APOLOGIES

NIL

In attendance:

Liz Jeremy, General Manager Bellingen Shire Council
Craig Milburn, General Manager Kempsey Shire Council
Craig Swift-McNair, General Manager Port Macquarie-Hastings Council & Interim Executive Officer
Louise McMeeking, Director North Coast, DPC Regional

3. DISCLOSURES OF INTEREST

NIL

4. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED:

That the Minutes of the General Managers Advisory Committee held 18 January 2019 be confirmed.

MOVED: Craig Swift-McNair / Craig Milburn



5. NEW MODEL CODE OF MEETING PRACTICE FOR THE MNCJO

RESOLVED:

That the GMAC:

- 1) **Note the new Model Code of Meeting Practice as it applies to the MNCJO.**
- 2) **Request the Interim Executive Officer include the new Model Code of Meeting Practice in the next MNCJO Board meeting agenda scheduled for 5 April 2019.**

MOVED: Craig Milburn / Liz Jeremy

6. MODEL CODE OF CONDUCT

RESOLVED:

That the GMAC:

- 1) **Note the new Model Code of Conduct as it applies to the MNCJO.**
- 2) **Recommend to the MNCJO Board to adopt the new Model Code of Conduct and related Procedures as published, without any specific additions.**
- 3) **Request the Interim Executive Officer include the new Model Code of Conduct on the next MNCJO Board meeting agenda scheduled for 5 April 2019.**

MOVED: Craig Milburn / Craig Swift-McNair



7. PACIFIC HIGHWAY HANDOVER

RESOLVED:

That the GMAC:

- 1) Note the verbal update provided by the General Manager, Bellingen Shire Council regarding the lack of progress made on this issue following the meeting with the Minister for Roads, Maritime & Freight on 1 February 2019 regarding the handover of the old Pacific Highway.
- 2) Request the Interim Executive Officer include information from the General Manager, Bellingen Shire Council on the issue of road handovers on the next MNCJO Board meeting agenda scheduled for 5 April 2019.

MOVED: Craig Milburn / Liz Jeremy

8. WHY LOCAL GOVERNMENT MATTERS

RESOLVED:

That the GMAC note that it is anticipated that high level results will be known the week commencing 18 March 2019, at which time this information will be distributed to all MNCJO General Managers for review.

MOVED: Liz Jeremy / Craig Milburn

9. EXECUTIVE OFFICER RECRUITMENT

RESOLVED:

That the GMAC:

- 1) Note the verbal update provided by the Interim Executive Officer on progress with recruitment of the permanent part time MNCJO Executive Officer, with interviews taking place on Friday 22 March 2019.
- 2) That the Interim Executive Officer seek industrial advice from LGNSW (or similar) regarding negotiating a shorter contract period if required for the Executive Officer role.

MOVED: Liz Jeremy / Craig Milburn



10. MID NORTH COAST JOINT ORGANISATION WEB SITE

RESOLVED:

That the GMAC note progress on the development of the MNCJO web site.

MOVED: Craig Swift-McNair / Liz Jeremy

11. SIX MONTHLY PROJECT & EXPENDITURE REPORT

RESOLVED:

That the GMAC note the report provided to the Office of Local Government on 28 February 2019 as the first six monthly project & expenditure report from the MNCJO.

MOVED: Liz Jeremy / Craig Swift-McNair

12. MNCJO BRIDGES RENEWAL PROJECT

RESOLVED:

- 1) Note that no funding has been forthcoming from the NSW government specifically for the MNCJO Timber Bridges Renewal Project.**
- 2) Note that the Deputy Premier announced a regional roads funding package on 24 February 2019, which includes \$500 million under a Fixing Country Bridges program, assuming a NSW Coalition win at the 2019 State election.**

MOVED: Craig Milburn / Craig Swift-McNair

13. APPOINTMENT OF DESTINATION NORTH COAST AS AN AFFILIATE MEMBER TO THE MNCJO BOARD.

RESOLVED:

That the GMAC note that following the MNCJO Board resolution from the 1 February 2019 Board meeting, Destination North Coast have accepted membership as an affiliate member of the MNCJO Board and will attend their first Board meeting on 5 April 2019 in Port Macquarie.

MOVED: Liz Jeremy / Craig Milburn



14. COUNCIL REGIONAL CAPACITY BUILDING PROGRAM GRANT 2018-2021 for DEVELOPMENT OF A CONTAMINATED LAND FRAMEWORK

RESOLVED:

That the GMAC:

- 1) Note that the MNCJO was unsuccessful in its grant application to the EPA under the Council Regional Capacity Building Program 2018-2021 for the development of a contaminated land framework.
- 2) Invite Graham Snow (Kempsey Shire Council) to address the General Managers on where to with this program.
- 3) Request Graham Snow review the project plan from the Namoi Joint Organisation to understand if there is alignment between the MNCJO original funding application for this program and the program being undertaken by Namoi Unlimited.
- 4) Request the Interim Executive Officer respond to the offers from the Namoi JO and the RAMJO once there is clearer understanding of project alignment between the MNCJO and these JO's.
- 5) Request the Director North Coast DPC Regional seek further advice on what funding is still available for this program.

MOVED: Craig Swift-McNair / Craig Milburn

15. CORRESPONDENCE

RESOLVED:

That the GMAC note the incoming and outgoing correspondence.

MOVED: Craig Swift-McNair / Craig Milburn

**16. ITEMS FOR 5 APRIL 2019 MNCJO BOARD MEETING****RESOLVED:**

That the GMAC endorse the following items for inclusion in the business papers for the MNCJO Board meeting to be held on 5 April 2019 to be held at Port Macquarie-Hastings Council (shown in no particular order):

- Confirmation of previous minutes
- Minutes of the 18 January GMAC meeting
- Minutes of the JO EO's meeting on 13 February 2019
- Minutes of the JO Chairs & EO's meeting on 7 March 2019
- Model Code of Meeting Practice
- Model Code of Conduct
- Pacific Highway Handover update
- Why Local Government Matters update
- Executive Officer Recruitment – recommendation from the panel
- MNCJO Web Site update
- Six Monthly Project & Expenditure Report to the OLG
- MNCJO Bridges Renewal Project Update
- Correspondence In & Out
- Local Government Procurement Spend Analysis
- Presentation by Crown Lands
- Presentation by the Koala Recovery Strategy Ecologist
- JO Calendar of Compliance & Reporting Requirements
- Possible joint meeting between the MNCJO and the Northern Rivers JO
- Other items as required

MOVED: Liz Jeremy / Craig Swift-McNair

17. MINUTES OF NSW JOINT ORGANISATION CHAIRS & EXECUTIVE OFFICERS MEETINGS.**RESOLVED:**

That the GMAC note the minutes from the NSW JO Executive Officers meeting held in Sydney on Wednesday 13 February 2019.

MOVED: Liz Jeremy / Craig Milburn

18. LOCAL GOVERNMENT PROCUREMENT CONTRACT SPEND ANALYSIS – FEBRUARY 2019**RESOLVED:**

That the GMAC note the information provided by Local Government Procurement in relation to the February 2019 Contract Spend Dashboard.

MOVED: Liz Jeremy / Craig Milburn



19. NATIVE TITLE MANAGERS

RESOLVED:

That the GMAC:

- 1) Note the verbal update on this issue provided by the General Manager, Bellingen Shire Council.**
- 2) Request the Interim Executive Officer seek advice from the Port Macquarie-Hastings Council Property & Leasing Coordinator in relation to the key requirements of a Native Title Manager under the revised legislation.**
- 3) Request the Interim Executive Officer invite the Commissioner Coastal Regions (NSW Department of Planning & Environment) Alex Smith to attend the MNCJO Board meeting being held on Friday 5 April 2019 in Port Macquarie.**

MOVED: Liz Jeremy / Craig Milburn

20. REQUEST FROM WATERNSW FOR NOMINATIONS FOR THE CUSTOMER ADVISORY GROUP 2019-2022.

RESOLVED:

That the GMAC note the request from WaterNSW regarding nominations for representation on the Customer Advisory Group for the period 2019-2022.

MOVED: Craig Swift-McNair / Craig Milburn

21. MIDWASTE

RESOLVED:

That the GMAC request the Interim Executive Officer follow up progress on the future of MIDWASTE from the General Manager of Coffs Harbour City Council.

MOVED: Liz Jeremy / Craig Swift-McNair



22. FINANCIAL AUDIT ARRANGEMENTS FOR THE MNCJO

RESOLVED:

That the GMAC note the information provided by the NSW Audit Office in relation to the financial audit of the audit arrangements for the MNCJO.

MOVED: Craig Milburn / Liz Jeremy

23. GENERAL BUSINESS

Ongoing Funding for JO's:

General discussion around the letter received by all JO's from the Deputy Premier around potential future funding models for JO's. According to information provided by Louise McMeeking, following the State election, there will be a meeting with all JO's to discuss the funding options, with this to be followed up with individual JO meetings.

Waste Management:

General discussion around the existing waste crisis and what the MNCJO can do about this moving forward. Further consideration is required from member Councils in relation to what approach might be best to highlight these current and future issues to the State and Federal governments and in seeking their assistance in finding a satisfactory way forward.

One option may be to write a brief around what the specific issues are, commencing with an audit of what facilities we currently have across the MNCJO member Councils, noting that any such work should be funded by the NSW government / EPA etc.

Joint Meeting between the MNCJO and the Northern Rivers JO:

General discussion around the possibility of having a joint meeting between the MNCJO and the Northern Rivers JO to discuss common issues i.e. water, waste and resilience. This will be raised at the MNCJO Board meeting to be held on 5 April 2019.

Local Strategic Planning Statements (LSPS):

Every Council in NSW will be required to prepare an LSPS which sets out the 20-year vision for land use in the local area, the special character and values that are to be preserved and how change will be managed into the future. This webinar will look at the rationale, purpose and practical use of LSPS. The deadline for the development and making of these statements is 1 July 2020.

In light of the above, the following was resolved:

That the GMAC request Interim Executive Officer advice the Department of Planning that the MNCJO wishes to undertake information and training for Councillors and staff for their member Councils ideally at Kempsey Shire Council as soon as possible.

Moved: Liz Jeremy / Craig Swift-McNair



Biodiversity Officer:

There may be a need to extend the engagement of the current Biodiversity Officer by another 6 months to ensure existing projects can be completed, The Biodiversity Officer will work on some baseline information on this for reporting back to a future GMAC meeting.

Tropical Soda Apple:

Craig Milburn provided an update on this issue, noting that LGNSW are now going to take up this issue at a State and national level with the Australian Local Government Association.

Meeting closed for 11:38am