

# Application to have a Deputation to Council



Council Meeting Date.....  
Name of Applicant.....  
Item Title/No.....  
Speaking For or Against the item.....  
Summary of point to be covered during the address  
.....  
.....  
.....

You will note in section 13 part 5 the following:

13 (5)

*'Deputations' by members of the public may be made at Council meetings on matters included in the agenda for discussion. Deputations will be limited to a maximum of two speakers in the affirmative and two speakers in opposition. Requests to speak must be lodged with the General Manager by noon on the day preceding the meeting, indicating the agenda item to be addressed and whether speaking in support of or in opposition to the item. Deputations are limited to five (5) minutes each with the Chairman having the option of granting an extension of time in extenuating circumstances.*

## DECLARATION

I, the undersigned, understand that the Meeting I have requested to address is a public meeting.

I will conduct myself with due respect to the Council and observe the Code of Conduct and Code of Meeting Practice, ie not disrupt the conduct of the meeting and treat all people with respect, courtesy, compassion and sensitivity and not insult, denigrate or make defamatory or personal reflects on or impute motive to the Council, staff or other members of the public.

I also understand that should I say or present any material that is inappropriate, I may be subject to legal action. I also acknowledge that I have been informed to obtain my own legal advice about the appropriateness of the material that I intend to present at the above mentioned meeting.

Applicants that wish to have a deputation to council on the item at the Ordinary Meeting of Council, please email directly to [council@bellingen.nsw.gov.au](mailto:council@bellingen.nsw.gov.au) by midday Tuesday proceeding the Council Meeting.

**Applicant(s) Signature** .....

**Date**.....

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