



BELLINGEN SHIRE COUNCIL

ABN: 26 066 993 265
 P O Box 117, BELLINGEN NSW 2454
 Administration Office: 02 6655 7300
 www.bellingen.nsw.gov.au

Office Use Only

Application for Occupation Certificate
Environmental Planning & Assessment Act, 1979, Section 109C(1)(c) & 109H

Privacy The personal information provided may be available for public access and/or disclosure under various
Notice: NSW Government legislation. For further information please contact Council's Operations.

Office Use Only	DA No: _____	CC No: _____	DATE REC'D:	FILE No:
	Date of Issue	Date of Issue		
		CDC No: _____		APPN ID:
PROPERTY ID: _____				

1. PROPERTY DETAILS (THE FOLLOWING DETAILS MUST BE COMPLETED)

Lot No.	Deposited Plan No.	Strata Plan No.	Section No.
Address No.	Street/Road Name		
Town/Locality			Postcode

DESCRIPTION OF BUILDING *(Please describe, e.g; dwelling, shop, office, restaurant, factory, hall, school etc.)*

2. TYPE OF APPLICATION CERTIFICATE REQUIRED

Interim Certificate *(for incomplete building)*

Final Certificate

3. ATTACHMENTS REQUIRED

Fire Safety Certificate *(if applicable)* Other relevant Certificates *(if required)*

4. APPLICANT/ OWNER DETAILS

APPLICANT/OWNER NAME(S) *An application for an occupation certificate may only be made by a person who is eligible to appoint a PCA. An application may not be made by the person who will carry out the building work unless that person owns the land on which the work is to be carried out.*

Postal Address		Postcode
Business Phone	Home Phone	Mobile Phone

I/we the applicants declare to the best of my/our knowledge and belief that all the particulars hereon are correct in every detail and the information required has been supplied.

Signature(s)	Date
--------------	------