



# Bellingen Shire Council

## APPLICATION TO OPERATE / TRANSFER OF OWNERSHIP - OSMS

Local Government Act, 1993 Section 68 (Part F10)

### 1. Details of property owner(s)

It is important that Council is able to contact you if more information is required. Please give as much detail as possible.

Mr  Ms  Mrs  Dr  Other:

Given name/s

Surname

Company/organisation

ABN

Postal address

Suburb or town

State

Postcode

Daytime telephone

Mobile

Email address

### 2. Description of system (please tick)

Septic Tank  Aerated Tank  Compost Toilet

Greywater  Other (please specify)  \_\_\_\_\_

Please describe any special features of the system:

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Property address of the system:

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### 3. System usage details

Usual number of residents:

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Known problems (List any known problems such as broken drains, effluent surcharge etc):

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Previous maintenance (List any previous repairs, maintenance, pump outs etc):

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#### 4. Existing water conservation measures

List any water conservation measures in place:

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#### 5. Special requirements for access

List any access requirements eg locked gates, dogs, alarms, phone first etc:

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#### 6. Applicable fees and charges

- Application Fee - \$68.00 (to be paid on application if existing approval in place)
- Inspection Fee - \$91.00 (total of \$159.00 if no existing approval in place and inspection required)

To view the applicable fees and charges associated with this application please refer to Council's adopted fees and charges at [www.bellingen.nsw.gov.au](http://www.bellingen.nsw.gov.au)

#### 7. Privacy and personal information protection notice

- this information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law;
- your information may comprise part of a public register related to this purpose;
- your application will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority;
- your personal information can be accessed and corrected at any time by contacting this Council.

#### 8. Owner(s) consent (all owners of the land must sign)

I/we the owner(s) of the abovementioned property wish to make Application to Operate an On-site Sewage Management System pursuant to Local Government Act 1993, Section 68 (Part F10).

I/we grant power of entry consent to Council officers to enter the property for the purpose of inspecting the on-site sewage management system(s).

Signature

Date

Signature

Date

#### OFFICE USE ONLY

Date received

OSMS Application fee (B128 / 9041126)  
OSMS Inspection Fee (B122 / 9041123)

Receipt No.